



CROWN Memorandum

Memo Number: 03-0060-DS

TO: ESRD Executive Directors, ESRD Data Managers, Regional Project Officers

FROM: ESRD Technical Support Team

DATE: May 8, 2003

SUBJECT: Information needed to migrate the New Dell Servers (ACTION)

We want to make the deployment of the New Dell Servers as smooth a transition as possible. In order to accomplish this goal, we request that the Networks provide us with some important information no later than **May 23, 2003**. Please forward the attached Excel file with the requested information to Chad Cleaton of the SIMS Staff. Following distribution of this memo, member(s) of the ESRD Technical Support Team will call each Network personally to provide more detailed information.

Office Schedule

- We would like to know of any plans to be out of the office so we can develop a deployment schedule that will work for you. This will ensure the Data Managers, Buccaneer, and SIMS can work together as a team to reduce downtime when the transition takes place. We know it is important to make you aware of when you can expect to receive the new servers so you can begin planning ahead of time and have resources available. As soon as we have this information a deployment schedule will be released. Please complete the attached spreadsheet tab labeled Unavailable Days and complete the schedules (vacation or planned time off) for key personnel that may be involved in the upgrade. Also list any other miscellaneous days that might conflict with the migration.

Data Migration

- We need to have a clear understanding of the servers you have in your environment so we can help migrate folders to the New Dell Servers. SIMS, as the primary domain controllers for the new environment, will help you setup the permission and file structure for the New Dell Servers. For this task you will need to provide us with critical information that lists the current location of the folders and what permissions need to be applied on the new Dell Servers. This task is being performed in anticipation of the new Network contracts that require that only CMS approved equipment can be connected to the network. A sample plan is included in the attached spreadsheet tab labeled Sample.

Please complete the attached spreadsheet tab labeled SIMS Server. We need to gather information on the following:

- What type of servers do you have? (Novell, Windows NT, Windows 2000, etc.)
- How much data will you be migrating? (10Gb, 20Gb, etc.)
- What permissions do you want to apply to the files being migrated over?
- *Note: Also include in this plan the existing SIMS Server (NETXSIMS). We are only planning to migrate the E:\SIMS directory so make sure you identify any other folders you wish to migrate over from the SIMS Server.*

Printer Migration

- We need a list of the printers you plan to connect to the Network so we can easily migrate your network printers to the new Dell Server. Please identify the make and model of your network printers (i.e.: HP LaserJet 4150TN) and the static IP address assigned to the printer on the PRINTERS tab of the attached spreadsheet.

ESRD Technical Support Team

Cammie Dunnagan, SIMS Staff	Chad Cleaton, SIMS Staff
Tony Glass, Buccaneer Staff	Eric Thodal, Buccaneer Staff
Kevin Connolly, Buccaneer Staff	Jill Bryner, Buccaneer Staff

Please contact the SIMS Help Desk if additional information and/or assistance is needed about this issue.

[Attachment](#)